

**STATE OF ILLINOIS
IN THE CIRCUIT COURT OF THE TENTH JUDICIAL CIRCUIT
MARSHALL COUNTY**

)	
Plaintiff)	
vs.)	Case No. _____
)	
)	
Defendant)	

SUMMONS

To each defendant:

YOU ARE HEREBY SUMMONED and required to file an answer in this case, or otherwise file your appearance, in the office of the Clerk of this Court, Marshall County Courthouse, 122 N. Prairie, Lacon, IL 61540 within 30 days after service of this summons, not counting the day of service.

IF YOU FAIL TO DO SO, A JUDGMENT OR DECREE MAY BE TAKEN AGAINST YOU FOR THE RELIEF ASKED IN THE COMPLAINT

E-filing is now mandatory for documents in civil cases with limited exemptions. To e-file, you must first create an account with an e-filing service provider. Visit <http://efile.illinoiscourts.gov/service-provider.htm> to learn more and to select a service provider. If you need additional help or have trouble e-filing, visit <http://www.illinoiscourts.gov/FAQ/gethelp.asp>.

To the officer:

This summons must be returned by the office or other persons to whom it was given for service, with endorsement of service and fees, if any, immediately after service. If service cannot be made, this summons shall be returned so endorsed. This summons may not be served later than 30 days after its date.

(Seal of Court)

Witness: _____
Dated: _____

Clerk of the Court

Plaintiff's Attorney: _____
(or plaintiff, if not represented by attorney)

Address: _____

Telephone No: _____

Fax No: _____

Email Address: _____

(If service by facsimile transmission will be accepted, the telephone number of the plaintiff or plaintiff's attorney's facsimile machine is additionally required)

Date of service: _____ (To be Inserted by officer on copy left with defendant or other person)