

**STATE OF ILLINOIS  
IN THE CIRCUIT COURT OF THE TENTH JUDICIAL CIRCUIT  
MARSHALL COUNTY**

\_\_\_\_\_  
Plaintiff  
vs.  
\_\_\_\_\_  
Defendant)

)  
)  
)  
) Case No. \_\_\_\_\_  
) Amount Claimed \$ \_\_\_\_\_  
)

**SUMMONS** (By certified mail)

To each defendant:

YOU ARE SUMMONED and required to appear before this court at Marshall County Courthouse, 122 N. Prairie, Lacon, IL 61540 at \_\_\_\_\_ o'clock, \_\_ M., on \_\_\_\_\_ to answer the complaint in this case, a copy of which is hereto attached.

**IF YOU FAIL TO DO SO, A JUDGMENT BY DEFAULT MAY BE TAKEN AGAINST YOU FOR THE RELIEF  
ASKED IN THE COMPLAINT.**

E-filing is now mandatory for documents in civil cases with limited exemptions. To e-file, you must first create an account with an e-filing service provider. Visit <http://efile.illinoiscourts.gov/service-provider.htm> to learn more and to select a service provider. If you need additional help or have trouble e-filing, visit <http://www.illinoiscourts.gov/FAQ/gethelp.asp>.

(Seal of Court)

Witness: Gina M. Noe, Clerk  
Of said Court and seal thereof,  
at Lacon, IL.

Dated: \_\_\_\_\_

\_\_\_\_\_  
Clerk of the Circuit Court

**AFFIDAVIT**

\_\_\_\_\_, on oath says the last known mailing address of defendant  
is \_\_\_\_\_

\_\_\_\_\_  
(Signature)

Signed and sworn to before me \_\_\_\_\_  
(Notary-Clerk of Circuit Court)

Name \_\_\_\_\_

Address \_\_\_\_\_

Telephone \_\_\_\_\_

**CERTIFICATE OF MAILING**

A copy of this summons was mailed to each defendant named in the above affidavit, addressed to each at the address shown, by certified mail, return receipt requested, on \_\_\_\_\_.

(Seal of Court)

\_\_\_\_\_  
Clerk of the Circuit Court