

#18-44

Proposal Letter

Bellwether LLC
200 W. North Street - Box 803
Normal, Illinois 61761

May 2, 2018

Marshall County
122 North Prairie St.
P.O. Box 328
Lacon, IL 61540

To the Honorable County Clerk,

This Proposal Letter (Proposal) summarizes our understanding of the potential services requested by Marshall County (Client) from Bellwether LLC (Bellwether). This proposal is based on the assumption that required information is available in accessible formats and that county associates will be available to assist Bellwether in collecting required information.

Illinois statute allows for feeable services to be fully supported by fees. This includes both the direct and indirect expenses (infrastructure and common services). This allows the department to be budget neutral and allows the county to recover a portion of the costs for infrastructure (facilities, utilities, etc.) and common services (cost of payroll, risk administration, etc).

Bellwether uses extensive analysis of county financial documents in preparing the fee reviews. Projects typically cost \$6,000 per department, however, since a portion of this cost model is based on infrastructure and common services, the level of effort is greatest for the first department and less for additional departments. This creates savings that we share with our clients through Multi-Department Discounts.

This proposal addresses fee reviews in the following functions:

- County Clerk / Recorder
- Sheriff Process Service
- Sheriff Jail Fees
- Court Security Fees

The ROI for these departments vary, however Bellwether has never accepted a contract where the first year increased revenue did not exceed the total fees for service.

Payment for Service

1. Client shall pay Twelve Thousand Five Hundred Dollars (\$12,500) for the described services.
2. Invoices are provided and are due at contract signing.
 - a. We understand that the county claims process may exceed 30 days. The dates for payments shall not interfere with project work. We will begin immediately after the contract is signed. We ask that the client provide an estimated payment date when each invoice is submitted.
 - b. 30 ILCS 540 allows that unpaid invoices over 30 days old may be subject to a five percent (5%) fee and six percent (6%) fee per each additional 30 days until paid.

Project Timeline and Duration

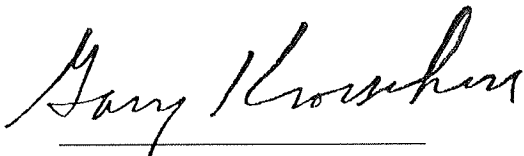
1. Bellwether will contact client for data immediately after contract approval.
2. Onsite visits will be scheduled directly with involved departments.
3. The project is anticipated to be completed within six weeks of the onsite interview.
 - a. Bellwether shall not be responsible for delays resulting from client responsiveness, civil disorder, natural disaster or government regulation.

If the above correctly expresses your understanding of the terms reached during our negotiations, please sign and date a copy of this Agreement and return the signed and dated Agreement to me by email, US Postal Service or Fax to 309-661-8243.



Bellwether LLC
200 W. North Street - Box 803
Normal, Illinois 61761

Accepted and agreed to on May 10th, 2018 by _____



Signature
Gary Kroeschen
Printed Name